

## COACHES

Thank you for playing a critical role in Hancock Athletics. The following guidelines have been created to develop consistency within the athletic program.

- All coaches must have completed a background check which must be on file at HDS.
- All coaches are responsible for turning in a team roster to the HDS nurse prior to the first practice. Athletes are not allowed to practice/play unless they have an updated physical on file in the nurse's office.
- Coaches should collect a signed Athletic Participation Agreement from each player before he/she is allowed to practice.
- Coaches should report student injuries to parents, the school nurse and Athletics Director. At least one coach from each team should take Concussion and CPR training courses approved by HDS prior to their first practices. Once completed, a course certificate should be filed with the Athletics Director. HDS coaches should know where the AED is located and feel comfortable with its use.
- Coaches are responsible for the distribution and return of all equipment and uniforms. It is strongly suggested that all uniforms or equipment are turned in immediately following the last contest. The Athletics Director will have the uniforms cleaned as needed.
- Coaches are responsible for maintaining and supervising the practice facility and game sites.
- Immediately following each contest, coaches (or designees) are responsible for reporting scores and writing a brief synopsis of game highlights for submission to Hancock publications.
- Coaches agree to represent HDS in a positive way. Coaches cannot consume alcohol around student athletes during team functions.
- Coaches are the first line of communication with student athletes and parents. It is important to keep parents informed about practices and game schedules (emails and/or TeamSnap) at least once per week.
- When possible, head coaches will not have children on the team. (There may be circumstances where this is unavoidable.) Coaches cannot evaluate their own children for purposes of team selection, nor can they be involved in the selection of awards for their children.
- Coaches agree to stay positive with student athletes as the framework of their coaching instruction.
- All spending and awards must be approved by the Athletics Director.
- A member of the coaching staff should be at practice at least 15 minutes prior to practice (preferably 30) and 30 minutes prior to a game to ensure the safety of the student athletes. A coach should stay at practice or games until the last child is picked up by parents.
- Coaches should hold athletes responsible for their actions during practice and game situations (i.e., respectful behavior/language, late arrival, proper game attire, sportsmanship, etc.)
- All team rules must be approved by the AD before the first practice.
- Celebratory banquets will be individually held by each team as soon as possible following the final contest. Individual awards are discouraged – it's about the team.
- Coaches are expected to wear Hancock gear and dress professionally for all games.
- When applicable, coaches will approve their stipends prior to the start of the season.

I understand the philosophy of the Hancock Way. I understand that in the 4<sup>th</sup>-, 5<sup>th</sup>-, and 6<sup>th</sup>-grade levels, our focus is on participation and learning proper fundamentals and strategies. In the 7<sup>th</sup>- and 8<sup>th</sup>-grade levels, we concentrate more on being competitive and learning how to win. By signing this agreement, I agree to all of the above-mentioned requirements, safety issues and philosophy. I understand that if I am not able to fulfil these obligations, the Athletics Director has the right to make a change at any time.

Method of Payment (please check one):  Stipend \$ \_\_\_\_\_ OR  Gift Card \$ \_\_\_\_\_ OR  Non-Salaried

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date