



Dear Families,

First, let me thank you for your support and understanding as we, as a wonderful community, have responded to the unexpected invasion of COVID-19. I am very proud of the way our HDS students, parents, staff, and community leaders have handled the demands we were faced with to protect everyone as we continue to educate our students during the most unusual of circumstances. As you know, there continues to be concerns and questions related to how our school plans to reopen in August. We have fielded a few questions over the last few weeks, and our intent is to answer those questions to the best of our ability at this juncture in time.

Masks

We will require that students and faculty wear appropriately fitted face coverings while at school.

- **All** students will be required to wear a mask when moving about inside of our buildings. Masks will be removed for eating lunch, taking a nap, and playing outside.
- Masks must be properly fitting, covering the mouth and nose and school appropriate. Gaiters are allowed to be worn.
- Masks should be on when students exit the car, and students should be ready for temp checks at morning carpool.
- Any student with a temp of 99.5 or higher will be rechecked with a different device in a designated area. Any student with a temp of 100 or higher will be sent home.
- If a student does not have a mask, one will be provided. However, if a student comes to school 3 times without a mask, parents will be asked to return home to retrieve one for the student.
- Practice mask wearing at home or out now with your children, so that they are comfortable putting them on without help.

AC and Air Filter Systems

We have improved our school-wide filtration system by upgrading our AC filters and by adding in-class stand-alone air filtration systems.

Lunch Program

We will continue to give families the option to purchase lunch. All meals will be prepackaged so that there is nothing to scoop or plate on campus. More details about the specific menu offerings will be provided soon.

Dropping Items off at School

As we limit the access of adults in the buildings, we will be placing bins and coolers for those who need to drop off items such as lunches, homework, textbooks, and other miscellaneous items.

Athletics

Information regarding our athletic program will be forthcoming in a separate email.

Health-Related Items

- If a student is sent home due to COVID-19 symptoms as outlined on page 24, the student can either self-quarantine for 14 days or visit a doctor for a COVID-19 test / alternative diagnosis and potentially return to school sooner. Students who are sent home sick with other symptoms (non-COVID-19) can return to school as they are able within our guidelines.
- Students must follow our fever, etc guidelines for staying home when sick. Students who are healthy and awaiting test results do not have to quarantine.
- In the event of a COVID-19 positive student or staff member, we will work with the Health Department on contact tracing and quarantining the class, grade level, or building depending on the level of exposure.
- The campus will be cleaned regularly throughout the day. In the event of a COVID-19 positive case we will follow the CDC recommendations and take immediate steps to sanitize the affected areas.

Remote Learning

Families can elect to keep their child(ren) home and opt for our remote learning plan. Choosing our remote learning platform requires families to

make a four-week commitment to this option, and details for this plan will be sent to individual families as we solidify the number of students in each grade level selecting this option.

In the event that an entire class, grade level, or division is sent home for remote learning, a sample day could look like this (by division) --

Primary Building (Grades PreK - 2)

SAMPLE DAY

8:30 - 8:50	<p>Morning Meeting Zoom</p> <ul style="list-style-type: none"> • Attendance is taken. • General announcements are made. • An overview of the day's instruction will be provided.
8:50 - 9:10	Literacy/Phonics Lesson - this could be in the form of a Zoom session, prerecorded video, or worksheets/ practice exercises
9:10-9:50	<p>Independent work time / break</p> <p>Two days per week students will have 30 minute small group meetings with their teacher that could take place during this time.</p>
9:50 - 10:10	Math Lesson - this could be in the form of a Zoom, prerecorded video, or worksheets/ practice exercises
10:10 - 10:20	Independent work time / break
10:20 - 10:40	<p>Zoom with a Special class (art, music, PE, computer, or Spanish)</p> <p>prekindergarten students will only have Special area Zoom sessions three days per week.</p>
10:40 - 11:00	<p>Science or Social Studies Lesson - this could be in the form of a Zoom, prerecorded video, or worksheets or practice exercises</p> <p>*for preK children this could be handwriting or art in place of science / social studies</p>
11:00 - 12:00	<p>Independent work time / break</p> <p>This is another opportunity for small group meetings or individual extra help sessions as needed.</p>

Lower School Building (Grades 3-5)

SAMPLE DAY

8:30 - 8:50	Morning Meeting Zoom <ul style="list-style-type: none">• Attendance is taken.• General announcements are made.• An overview of the day's instruction will be provided.
8:50 - 9:40	<i>English Language Arts Lesson - this could be in the form of a Zoom session, prerecorded video, or worksheets/ practice exercises</i>
9:40 - 9:55	<i>Independent work time / break</i>
9:55 - 10:25	<i>Zoom with a Special class (art, music, PE, computer, or Spanish)</i>
10:25 - 11:15	<i>Math Lesson - this could be in the form of a Zoom session, prerecorded video, or worksheets/ practice exercises</i>
11:15 - 11:30	<i>Independent work time / break</i>
11:30 - 12:00	<i>Science or Social Studies Lesson - this could be in the form of a Zoom session, prerecorded video, or worksheets/ practice exercises</i>
12:00 - 12:30	Lunch Break
12:30 - 1:30	<i>Independent work time / break This is another opportunity for small group meetings or individual extra help sessions as needed.</i>

***While 5th grade will generally follow the above model, their instructional blocks will likely be longer.**

Middle School Building (Grades 6-8)

The Middle School developed an effective delivery model for remote leaning which we used during the third trimester last year. This model was refined to reflect the need for increased teacher contact time, a structured delivery that brought a clear end to the school day, and fewer evening hours committed to homework. In this model each class meets for 1½ hours every other day. During this time students receive direct instruction from the teacher (synchronous learning) and are provided time for individual and group practice (asynchronous learning). With the increased time for asynchronous activities, during this 1½ hours, the need for additional homework decreases. Over a two week cycle, each class meets the same number of hours with the teacher it would meet if we were on campus.

Sample Schedule

Block	A-Day	B-Day
8:15 - 8:30	<p>Homeroom</p> <ul style="list-style-type: none"> • Attendance is taken. • Announcements are made. • An overview of the day's instruction will be provided. 	<p>Homeroom</p> <ul style="list-style-type: none"> • Attendance is taken. • Announcements are made. • An overview of the day's instruction will be provided.
8:30 - 10:00	<p>Period 1 - Math</p> <p>Academic classes include direct instruction, small group work in break out rooms, videos and written practice activities</p>	<p>Period 4 - Spanish</p> <p>Academic classes include direct instruction, small group work in break out rooms, videos and written practice activities</p>
10:00 - 11:00	<p>Break</p> <p>Provides down time for students and an opportunity to connect with individual teachers.</p>	<p>Break</p> <p>Provides down time for students and an opportunity to connect with individual teachers</p>
11:00 - 12:30	<p>Period 2 - Social Studies</p> <p>Academic classes include direct instruction, small group work in break out rooms, videos and written practice activities</p>	<p>Period 5 - Science</p> <p>Academic classes include direct instruction, small group work in break out rooms, videos and written practice activities</p>
12:30 - 1:30	<p>Break</p>	<p>Break</p>
1:30 - 3:00	<p>Period 3 - Art/PE</p> <p>Weekly art instruction includes a sketch in response to a prompt and ongoing work on a long term student selected project.</p>	<p>Period 6 - English/Lang Arts</p> <p>Academic classes include direct instruction, small group work in break out rooms, videos and written practice activities</p>

There are two significant breaks scheduled during the day to provide students with complete down time.

In closing, the current plan is to reopen our physical campus and resume in-person instruction. Our collective wellbeing hinges on the ability of each family to make safe and responsible choices. The plans outlined in the full Health and Education Advisory Committee document are designed to protect our community during the school day, but the success of our plan will be impacted by the choices families make during the remaining hours of the day when they are not at school. Understanding that we have students, faculty, and staff members in the high-risk categories, we urge all members of our community to remember that the choices we make individually are our best defense against COVID-19.

Please look for a separate email from us with links to critical forms that must be completed prior to your return to school.

You will find our full Health and Education Advisory Committee document by clicking [HERE](#).

Thank you for your continued support!

Sincerely,

Health and Education Advisory Committee

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LET'S STAY CONNECTED

